## Virtual Learning Participation Guidelines

• Eligible Students wishing to participate in online courses may enroll in virtual courses or programs of instruction offered through the Missouri Course Access Program (MoCAP) subject to the guidelines set forth here and in Board of Education Policy IGCD.

• Students interested in taking virtual courses through MoCAP must have attended the Odessa R-VII School District as a full-time student at least one semester prior to this request, or have previously successfully completed other MoCAP approved virtual courses. Students must be registered as a full-time Odessa R-VII student while completing these courses.

• Students will be allowed to enroll in Online courses only if it is determined by the school principal, in conjunction with the guidance counselor(s) and/or IEP team, that this is in the best educational interest of the student. If it is determined that this is not the best educational option for this student, they will be denied enrollment. The student and his/her guardian have the option to appeal to the Superintendent of Schools for reconsideration for denial of enrollment in programs or courses that are approved by the Missouri Course Access and Virtual School Program.

• Students must register during the same registration window as for regular on-site classes.

• Students must continue to make adequate progress in the course or they will be dropped from the course and credit will not be granted. Progress checks will be made by a certified teacher who is facilitating the courses regularly throughout the semester.

- If a student fails a virtual course, they may not be eligible to enroll in virtual courses in the future.
- The District does not provide Internet access for courses taken off campus.
- The District will provide connectivity and technical support while the student is on campus.

• Full-time students wanting to participate in a virtual course may be assigned a time in their schedule and will complete their coursework.

• Students needing assistance in these virtual courses will contact the Online teacher through the course provider for this support.

• The District will not pay for classes that then cause the student to exceed a normal full-time school day. Students are welcome to take classes outside of school hours at their own expense.

- All graduation policies regarding credit requirements and acquisition still apply.
- All policies regarding extra-curricular participation established by the District and MSHSAA still apply.
- Students taking Online courses must also complete required assessments (ex. MAP/EOC) for applicable classes, on the scheduled dates with students who take the course on-site.
- Courses may be weighted similar to those of on-site courses.

• Students must meet all enrollment criteria and complete the enrollment form prior to meeting with the building principal and counselor.