<u>Request to Enroll in Virtual Courses</u>

Odessa R-VII School District

This request must be submitted prior to the start of the upcoming semester.

Name of Student_____   Current Age of Student _____

Requested Semester of Enrollment (Spring or Fall) _____   Year _____

Name of Virtual Course	Course Provider

☐ I have read Board Policy IGCD and have had the opportunity to have all questions answered by the district regarding its content.

_____   Date _____
Student Signature

_____   Date _____
Parent/Guardian Signature

For office use only:

Check all that apply:

☐ Request was received within the open enrollment period by the registration deadline.

☐ Student has proof of residency within the Odessa R-VII School District.

☐ Student is enrolled in the Odessa R-VII School District on a full-time basis.

☐ Student has attended the Odessa R-VII School District for at least one semester immediately prior to enrolling in a virtual course, or has previously successfully completed other MoCAP approved courses.

☐ Course(s) requested does not cause the student to exceed full-time enrollment in the district.

☐ Student has the equipment and Internet access needed to complete the virtual course(s).

*A Student must meet all requirements to be considered for approval of a virtual course.

Course(s) Approved for Enrollment

Course(s) Declined for Enrollment

Reason(s) for Denying Enrollment based on the educational interest of the student:

☐ Student has shown an inability to work independently.

☐ Student does not demonstrate competency in operating technology necessary for course completion.

☐ Student has not shown success in previous virtual courses enrolled in.

☐ As outlined in Policy IGCD, the student's IEP team determined that virtual enrollment was not appropriate to provide the student a free and appropriate public education.

☐ Other reason(s) enrollment is not in the best educational interest of the student:

_____
_____
_____
_____
_____

Signature of Principal _____   Date _____

Date student and/or parent/guardian notified of virtual course request determination. _____